



## Delaware Claims Association Secretary's Report

*March 1, 2011 Notes:*

*The meeting was called to order at 6:06 p.m. by Linda Cho*

### **Introductions**

**Secretary's Report:** Accepted as submitted by Lynn Poad                      \_Linda Cho / Deb Lawhead

**Treasurer's Report:** Accepted as submitted by Melanie Smyth                      Deb Lawhead / Mark Ayers

**Vice President's Report:** New applicants for membership:

#### **1<sup>st</sup> Readings:**

Kevin O'Connor – Diamond Restoration.  
Lori Heimbach – PMSI  
Jessica Leonetti – Crow Paradis Service Corp.  
Sheri Whelpley – Maston Driscoll & Damico  
Aubrey Shear – Maston Driscoll & Damico

#### **2<sup>nd</sup> Readings:**

Shannon Turner – Disaster Services  
Brian McNelis – Young & McNelis  
Cheryl Ward – Reger, Rizzo & Darnell  
Ron Kifer – Corvel

**Golf Outing:** 2011 Golf Outing will be held at the Cavalier Country Club on June 20, 2011.

**Fishing Trip:** No report. Date to be determined

**Vendor Night:** Will be held on April 5, 2011 at Cavalier Country Club. There will not be a sit down dinner. Additional information will be available on the Web site.

**Holiday Party:** Will be held on December 9, 2011 at the Deerfield Country Club. Will be a sit down dinner with open bar. Committee is currently looking into Shuttle bus from Country Club to hotel.

**Claims Seminar:** No report.

**Legal Report:** No report.

**New Business:** It was considered to complete audit of the 2010 Christmas Party.

### **Old Business:**

CE Credits for Non- Resident Adjusters is not required to maintain your license in the State of Delaware. We will continue to update the members as we are notified of any changes.

It is the responsibility of the Delaware Claims Associations to report the CE credits to the Insurance Commissioner's office. It is the important that the information you provide to the DCA is clearly written.

There was discussion about putting controls in place so that members are aware of the money that is being spent. The officers will discuss and present to members in the upcoming meeting.

The officers are meeting with Michael Molnar, who is the person running the DCA Website to make possible changes.

A profit/loss sheet was requested for the 2010 Christmas Party. There was some concerns over the money that was spent this past part.

*Meeting adjourned at 6:15 p.m.*

*\_\_\_Linda Cho\_\_\_*