



# Delaware Claims Association Secretary's Report

October 11, 2022

*The meeting was called to order at 6:00 by Melanie Smyth*

## **Introductions –**

**Secretary's Report:** Secretary's report was submitted by Melanie Smyth.

**Treasurer's Report:** Treasurers report was submitted in verbal form by Melanie Smyth.

## **Vice President's Report:**

There were no first or second readings

**\*\*Membership is contingent upon dues being paid.**

**Holiday Party:** The 2022 Party is scheduled for **Saturday December 10, 2022**. The Christmas Party committee is Scott Forrest and Deb Lawhead. The party is at the Mendenhall Inn.

**Legal Report:** No legal report presented

**Membership Dues:** Effective January 1, 2023 we are going to be transitioning to a DCA Lifetime Membership invoice instead of an annual fee. The invoice will be sent out in early January and the lifetime membership fee will be \$45.00. Anyone paying dues this evening will be considered a Lifetime Member.

**2023 Officers:** Treasurer, Jennifer Burke relocated and is no longer involved with the Delaware Claims Association. After decades of service Bob Domenick is stepping down as Vice President. Elections were conducted and the officers voted in effective this meeting are as follows:

President – Melanie Smyth,  
Vice President – Andrew Lukashunas  
Secretary – Scott Forrest  
Treasurer – Debra Lawhead

**Old Business:** NONE

*Meeting adjourned at 6:20 p.m. by Melanie Smyth*

Submitted by Scott Forrest, Secretary